

LOCATION:

Located at the Educational Services Commission of New Jersey's Piscataway campus, the ESCNJ Professional Conference Center provides a modern meeting space with cutting-edge technology. The space can accommodate both small and medium events with state-of-the-art LED screens, interactive podiums, lighting and sound. The latest telecommunication technologies are used to capture your audience with ample visibility, professionalism and clarity.



**THE ESCNJ
PROFESSIONAL
CONFERENCE
CENTER**



**QUESTIONS?
CONTACT US.**

Email:
conference@escnj.us
Voice:
732-777-9848 Ext: 3120
Fax: 732-777-9855

ESCNJ

Educational Services Commission of New Jersey
1690 Stelton Road
Piscataway, NJ 08854
Phone: (732) 777-9848

www.escnj.us



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IMPORTANT NOTES:

All bookings require a certificate of insurance with a minimum of \$1 million liability, to be provided at the time of contract signing. Standard set-up fees are charged for each event, depending on the amount of work required. A draft itinerary is required at the time of booking, while the final attendance count is required one week prior to booking. No alcohol is permitted on the premises. Any deviation may result in the cancellation of the scheduled event, at the sole discretion of ESCNJ.



ABOUT THE PROFESSIONAL CONFERENCE CENTER:

- Ability to divide the space into two large breakout rooms
- Large LED walls for high resolution presentations
- Modern presentation podium with built in sound system, etc.
- Teleconference camera and video controls
- State-of-the-art sound system
- Dimmable dedicated lighting
- Ergonomic conference chairs
- Movable conference tables
- High ceilings for an unobstructed view
- Competitive, market-rate costs
- Designated professional management

SPECS:

- 4,484 square feet of meeting space, which can be separated by an airwall into two meeting spaces. The lobby – at 500 square feet – can also be used.
- 102 academic-style tables, 15 round tables, 300 chairs.
- Maximum 300 seating and 342 total occupancy. Each breakout room has a maximum of 170 people at chairs; 102 at tables. The 15 round tables seat 120.
- ESCNJ offers additional staffing for a fee, including IT and custodial
- The Professional Conference Center is conveniently located by rail to NJ Transit's Edison station, 12 Reed St., 30 miles southwest of New York City. The station is 1.4 miles from ESCNJ.

LOCAL LODGING:

- Hampton Inn, 205 New World Way, South Plainfield
- Holiday Inn, 4701 Stelton Road, Piscataway
- Fairfield Inn & Suites, 875 New Durham Road, Edison

ESCNJ has recommended caterers upon request, although conference organizers may use their own with pre-approval.



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